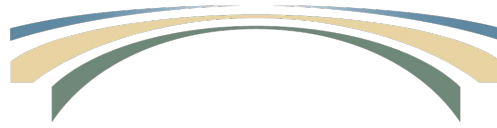


BRANCHLANDS



March 13, 2020

To Our Residents and Their Families and Friends:

As this is being written, according to local government representatives, no cases of the new Corona Virus have been reported anywhere in Albemarle County.

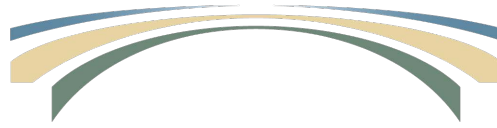
However, I want to take a moment to tell you some of the things we are doing at Branchlands to continue to provide residents a safe and healthy environment. As additional information becomes available to us and recommendations are made, these measures may be fine-tuned and it is likely that additional ones will be considered. For now:

- Access to the Manor House by persons outside our community has been restricted or is being discouraged.
 - Vendors and delivery persons are being asked not to enter any part of the premises without express permission
 - Visitors are being asked to leave the premises if they have:
 - experienced in the last 48 hours any of the three common symptoms of the virus
 - traveled in the last 14 days to one of the foreign countries or regions where the virus is spreading rapidly
 - had contact in the last 14 days with someone diagnosed with COVID-19
 - Activities and events in which persons from outside Branchlands participate have been suspended as have group outings
- Housekeeping staff have been instructed to follow handwashing and cleaning protocols to limit exposure of others, and themselves, to communicable diseases. In particular, doorknobs and door handles
- Continental breakfast breads, pastries and fruit will be placed in enclosed containers and use of the salad bar will be discontinued at dinner. Salads will be prepared and served from the kitchen.

We also need your help in battling COVID-19. Below are some steps **YOU** can take to help protect everyone in our community and yourselves.

Limit your visits. We understand that connecting with your loved ones is incredibly important but ask that you consider a variety of other ways you might consider communicating with them such as telephone, FaceTime, email, text, video chat or social media. If you do visit a resident, please go directly to his or her apartment. Do not socialize with others or go elsewhere at Branchlands.

BRANCHLANDS



Help prevent spread of infection by proper hand washing as well as exercising coughing and sneezing etiquette. We offer hand washing in the Manor House and alcohol-based hand sanitizer stations throughout the building, which you are welcome to use. Avoid shaking hands with anyone or exchanging hugs and please attempt to maintain a 6-foot distance from others when you can. Take a minute to watch this [video](#) of proper hand-hygiene.

Please make sure we have your most current, emergency contact information. We want to make sure we efficiently communicate with you should there be any COVID-19 developments potentially affecting Branchlands. We will be communicating to families using VoiceFriend technology. Please provide Carsyn in the front office any updated contact information.

We are staying up to date with CDC recommendations and advisories as they change. In addition, our community is in close contact with local and state health departments and we follow their guidance.

Should you have any questions, please feel free to contact us at: 434-973-9044.

For additional information, please visit the CDC's coronavirus disease information [page](#).

We will let you know if any residents or staff are diagnosed with COVID-19.

Sincerely,

A handwritten signature in black ink, appearing to read 'James Stovall', written in a cursive style.

James "Scoot" Stovall
Executive Director